

GENERAL INFORMATION & RULES

Please bring your own dollies if possible.

EXHIBITOR CHECK IN	Thursday, November 1st	9:00 a.m. – NOON
ARTS & CRAFTS FAIR DATES	Friday, November 2nd	9:00 a.m. – 5 p.m.
	Saturday, November 3rd	9:00 a.m. – 3 p.m.

If we have not heard from you by **NOON on Thursday, November 1st**, we reserve the right to fill your space with another crafter. You must be completely set-up and out by **2 p.m.**, so that we can evaluate your booth(s) to ensure compliance with the rules below.

SECURITY: Fort Walton Beach Police will be on duty from **5 p.m.** until **8 a.m.** on **Thursday and Friday nights**. The tent will have both lights and side flaps. No exhibitor will be allowed inside the tent or church until **7 a.m.**. You may not enter either premise without your Vendor Name Tag (keep it handy!). St. Simon's is not responsible for any losses.

PARKING: In fairness to others, as soon as you have unloaded on Thursday, please move your vehicle so that others may unload. On **Friday and Saturday mornings**, we will have a shuttle to St. Simon's for exhibitors beginning at **7 a.m.**.

NOTE:

REMEMBER THAT OBTAINING A LICENSE, ALONG WITH COLLECTION & SUBMISSION OF FLORIDA SALES TAX IS YOUR RESPONSIBILITY.

IN FAIRNESS TO ALL:

- All exhibited items must be your own creations
- You may not bring pets
- You may not sell food (for immediate consumption such as items sold in our bake shop)
- You may not use heating elements
- You may not sublet your space
- You may not display outside your allocated space
- You may not attach items to the tent or to the church ceiling or walls
- You may not park at St. Simon's during the Fair (off-site parking is available)
- No refunds after September 1, 2018 unless we can rent your space

PLEASE SEND ALL YOUR FORMS, CORRESPONDENCE AND INQUIRES TO:

St. Simon's ECW

Attn: Craft Fair Vendor Committee

28 Miracle Strip Parkway SW

Fort Walton Beach, FL 32548

2018 ST. SIMONS ARTS & CRAFTS FAIR

Dear Artist,

St. Simon's Craft Fair Committee takes great pleasure in inviting you to participate in the **44th Annual St. Simon's Arts & Crafts Fair**. The family of St. Simon's enjoys the fun, fellowship, and hard work that are necessary to make a great fair even better each year. This year we have once again renewed our commitment to maintaining our joy in hosting the Fair, and in expanding the quality and diversity of the Arts & Crafts exhibits. We welcome the new vendors which will be joining us for the first time. Proceeds from the show go to our ongoing Outreach programs such as Habitat for Humanity, Sharing and Caring, Shelter House, Children's Advocacy Center, Children in Crisis, as well as Inreach Programs. Thank you for helping us continue these ministries.

We are enclosing a form that needs to be returned along with current pictures of your crafts. Please print your name on the back of all pictures. Also, include your check (Payable to St. Simon's ECW) for the total booth charges. If we have not received your form in a timely manner, we will assume you do not wish to be with us in November. Work by our advertising and publicity committee has already begun for the 44th Arts & Crafts Fair.

PLEASE TAKE TIME TO FAMILIARIZE YOURSELF WITH THE RULES. RETURNING YOUR APPLICATION TELLS US THAT YOU WILL ABIDE BY THE RULES. Please know that in fairness to all, we will strictly enforce the rules.

We look forward to working with you at our 44th Annual Arts & Crafts Fair in November. Please let us hear from you soon to reserve your space.

Blessings,

St. Simon's Craft Fair Committee

28 Miracle Strip Parkway, Fort Walton Beach, Florida 32548-6613

Phone (850) 244-8621 Fax (850) 664-2827

Web Page: www.stsimons-fwb.org E-Mail: office@stsimons-fwb.org

REGISTRATION FORM

ST. SIMON'S ARTS & CRAFTS FAIR -- NOVEMBER 2nd & 3rd, 2018

NAME(S) _____ BUSINESS NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE () _____

VEH TAG & # STATE _____

EMAIL _____ WEBSITE _____

PRODUCTS YOU INTEND TO DISPLAY

I/We agree to display/sell only the products for which I/we were juried and certify that the seller designed and made all items. We understand that the preferences expressed below are requests only. The committee will do its best to accommodate, but offers no guarantees. Furthermore, I/we understand that the committee reserves the right to refuse any artist(s) or crafter(s) participation in the event.

SIGNED _____ DATE _____

PLEASE COMPLETE THE NUMBER FOR EVERY COLUMN BELOW – EVEN IF ZERO

Items	Price Each	Number	Total Price
Booths (8ft by 10ft)	\$160.00		
Tables – 1 table (no charge)	N/C		
Tables – each additional	\$10.00		
Chairs – 2 chairs (no charge)	N/C		
Chairs – each additional	\$5.00		
Electricity*	\$10.00		

TOTAL AMOUNT DUE _____

* IF ELECTRICITY REQUIRED, SPECIFY USE:

PLEASE LIST VENDORS YOU WOULD LIKE TO HAVE NEARBY OR OTHER SPECIAL REQUESTS:

WE ARE SOMETIMES ASKED TO RECOMMEND CRAFTERS FOR OTHER SHOWS. IF YOU **DO NOT** WANT YOUR NAME RELEASED, PLEASE CHECK HERE _____

PLEASE REMEMBER THAT OBTAINING A LICENSE, COLLECTION & SUBMISSION OF FLORIDA SALES TAX IS YOUR RESPONSIBILITY (FL. DEPT. OF REVENUE 1-800-352-3671)

Make checks payable to St. Simon's ECW
MAIL APPLICATION AND VENDOR FEE TO:

St. Simon's ECW
Attn: Craft Fair Vendor Committee
28 Miracle Strip Parkway SW
Fort Walton Beach, FL 32548